

# Guidebook for Teachers

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*CAEL is the leading academic English  
proficiency test for study in Canada*



**CAEL**®

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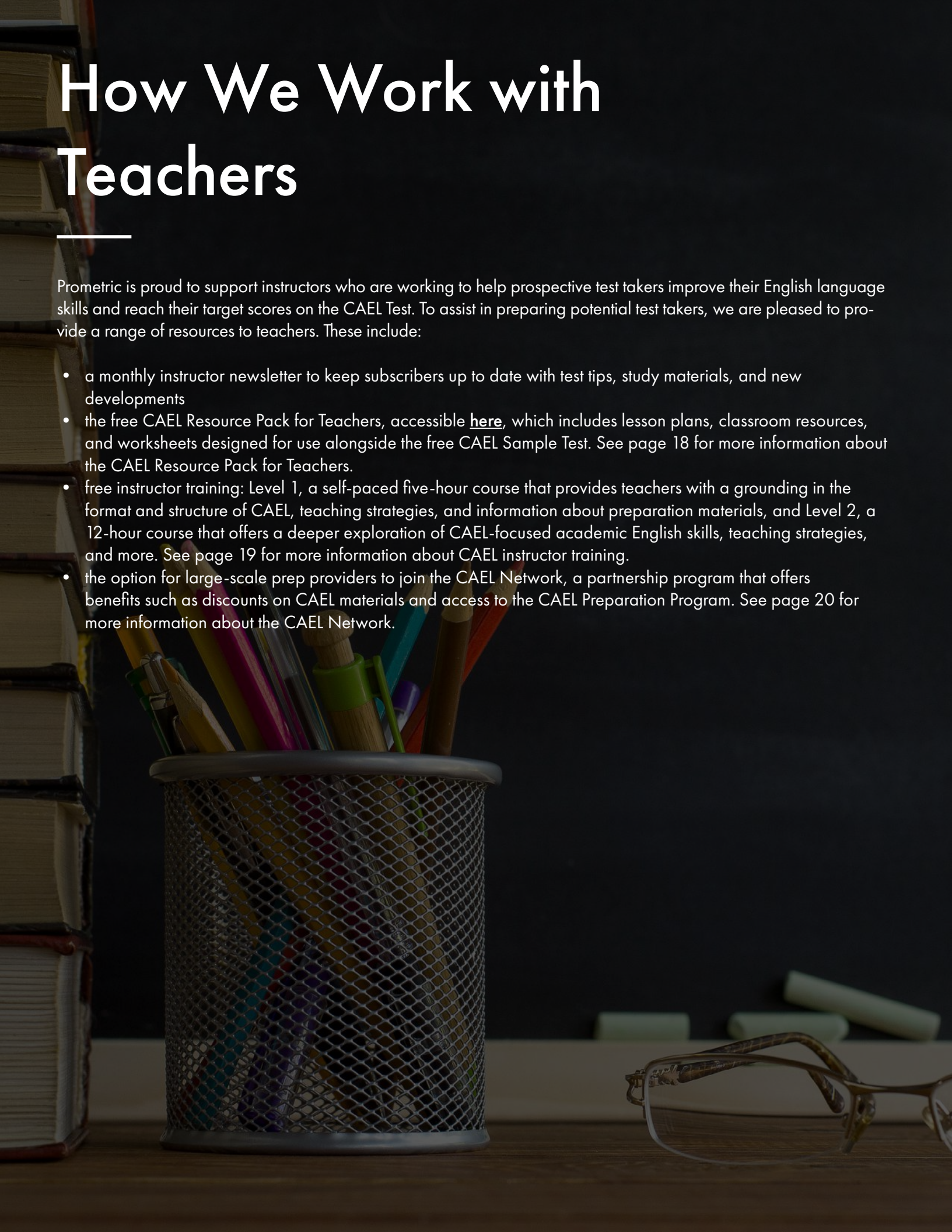


# How We Work with Teachers

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Prometric is proud to support instructors who are working to help prospective test takers improve their English language skills and reach their target scores on the CAEL Test. To assist in preparing potential test takers, we are pleased to provide a range of resources to teachers. These include:

- a monthly instructor newsletter to keep subscribers up to date with test tips, study materials, and new developments
- the free CAEL Resource Pack for Teachers, accessible [here](#), which includes lesson plans, classroom resources, and worksheets designed for use alongside the free CAEL Sample Test. See page 18 for more information about the CAEL Resource Pack for Teachers.
- free instructor training: Level 1, a self-paced five-hour course that provides teachers with a grounding in the format and structure of CAEL, teaching strategies, and information about preparation materials, and Level 2, a 12-hour course that offers a deeper exploration of CAEL-focused academic English skills, teaching strategies, and more. See page 19 for more information about CAEL instructor training.
- the option for large-scale prep providers to join the CAEL Network, a partnership program that offers benefits such as discounts on CAEL materials and access to the CAEL Preparation Program. See page 20 for more information about the CAEL Network.



# About CAEL

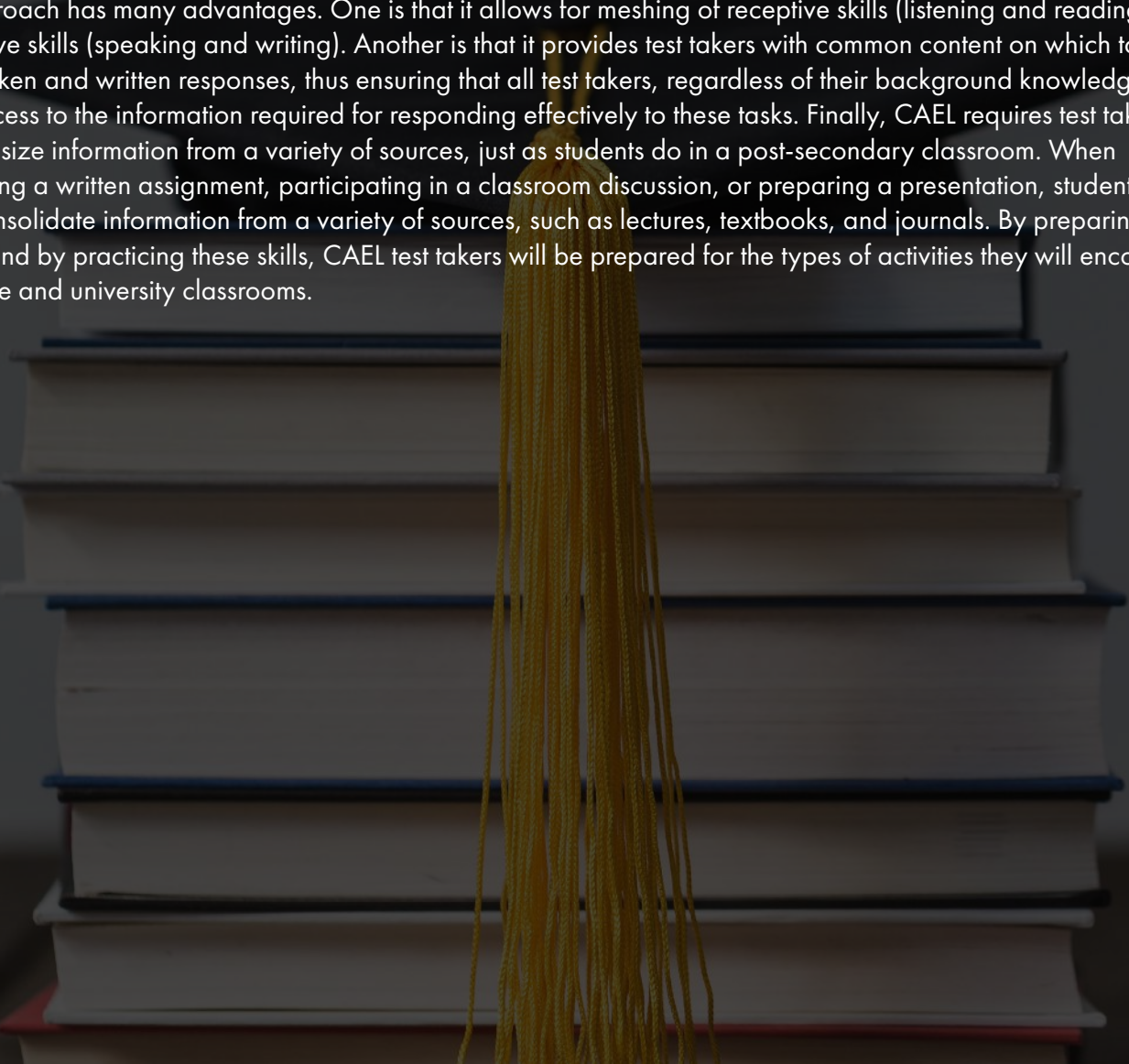
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The Canadian Academic English Language Test (CAEL) is designed to measure the English language proficiency of students planning to study in Canadian post-secondary institutions.

Post-secondary success requires students to make sense of complex academic content, appropriately articulate their understanding of that content, and negotiate a range of academically focused interactions on campus, such as meeting with a career counsellor, expressing opinions in group discussions, etc. CAEL is one of the best tools for identifying students with the right English skills for academic success. It provides an authentic representation of language use in a Canadian academic context. Test takers read articles, listen to lectures, answer questions on both academic and personal topics, and write a short essay: tasks that align with the expectations of first-year Canadian university and college programs.

One of the unique features of CAEL is that it is an integrated, topic-based test. In four of the five parts of CAEL, test takers hear and/or read material based on a particular academic topic and then complete productive tasks focused on that same topic. For example, they deliver spoken responses related to information that they have read or listened to, and compose written responses incorporating points from a reading passage and short lecture.

This approach has many advantages. One is that it allows for meshing of receptive skills (listening and reading) and productive skills (speaking and writing). Another is that it provides test takers with common content on which to base their spoken and written responses, thus ensuring that all test takers, regardless of their background knowledge, have access to the information required for responding effectively to these tasks. Finally, CAEL requires test takers to synthesize information from a variety of sources, just as students do in a post-secondary classroom. When completing a written assignment, participating in a classroom discussion, or preparing a presentation, students must often consolidate information from a variety of sources, such as lectures, textbooks, and journals. By preparing for the test and by practicing these skills, CAEL test takers will be prepared for the types of activities they will encounter in college and university classrooms.

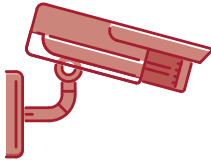




# Why Choose CAEL

CAEL is the only test that provides an authentic representation of language use in a Canadian academic context. It evaluates how well students combine their English speaking, reading, listening, and writing skills to perform academic tasks that they would encounter at a Canadian university or college.

## Test Features



### Robust Test Security

Protected by leading-edge test security, including a scores and identity verification system



### Computer-delivered Test

Done in just one sitting and includes features such as a personal timer & word counter



### Online Identification System

Test taker identity verification system that allows for scores and identities to be directly validated



### Convenient Study Materials

Free sample tests, pretest sittings, webinars, prep programs & online courses



### Quick Online Results

Available online in 8 business days, sent to 5 institutions at no extra cost



### Growing Availability

CAEL is available across Canada, with more test centres coming online nationally and internationally

## Accepting Institutions

CAEL is accepted by over 180 institutions across Canada for academic admission, as well as by several professional organizations for certification.

# 100%

CAEL is accepted by 100% of the Canadian English-speaking universities that accept international students.

# 85%

CAEL is accepted by 85% of the English-speaking CIECan institutions that accept international students.

For a complete list of these accepting institutions, visit our website at [cael.ca/take-cael/score-users](http://cael.ca/take-cael/score-users).

## CAEL Scholarships

# \$30,000

Available in scholarships

CAEL scholarships are available for international students, totalling \$30,000 CAD, awarded both to students currently studying in Canada and to students currently studying overseas. Visit [cael.ca/scholarships](http://cael.ca/scholarships) to learn more, view the eligibility criteria, and the application deadlines.

# Two Delivery Methods

CAEL is delivered in two ways: CAEL at a test centre, and CAEL Online. Depending on their location, test takers may have a choice between these two delivery methods. The following chart outlines the key similarities and differences between them. Note that the test length, format, scoring process, and results are the same for both delivery types.

Test Features	CAEL at a Test Centre	CAEL Online
Length + Format	<ul style="list-style-type: none"> <li>• About 3.5 hours</li> <li>• 5 integrated components</li> <li>• 100% computer-delivered in one sitting</li> </ul>	
Check-in Process	<ul style="list-style-type: none"> <li>• Arrive at test centre 45 minutes before test start time for check-in</li> </ul>	<ul style="list-style-type: none"> <li>• Log in up to 30 minutes before scheduled test appointment</li> <li>• Check-in process takes up to 15 minutes</li> </ul>
Test Day Requirements	<ul style="list-style-type: none"> <li>• Accepted ID</li> <li>• Copy of test confirmation email</li> <li>• All equipment supplied by test centre, including pen and paper for notes</li> </ul>	<ul style="list-style-type: none"> <li>• Accepted ID</li> <li>• Compatible desktop or laptop computer; webcam, speakers, and microphone</li> <li>• Private, uncluttered room with table</li> </ul>
Breaks	<ul style="list-style-type: none"> <li>• No scheduled breaks</li> <li>• Test taker may take escorted breaks to washroom or fountain but test does not stop</li> </ul>	<ul style="list-style-type: none"> <li>• 3 scheduled, optional 12-minute breaks</li> <li>• Test taker may not leave desk at any other time</li> </ul>
Scoring	<ul style="list-style-type: none"> <li>• Reading and Listening computer scored</li> <li>• Speaking and Writing tasks scored by trained raters</li> </ul>	
Score Report	<ul style="list-style-type: none"> <li>• Available within 8 business days</li> <li>• 4 skill scores plus overall score</li> <li>• Scores are official</li> </ul>	

Check [here](#) for the most up-to-date information about availability of each test type, transfers and cancellations, pricing, and test day procedures.

# Easy Online Registration

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*Registering for CAEL online is fast and easy:*

**1**

## **Create a CAEL Account**

Visit [cael.ca](http://cael.ca) and click on the "Sign In" link at the top of the page. This will take test takers to the account page, where they can create a CAEL account.

**2**

## **Sign into a CAEL Account**

After creating a new CAEL account or signing into an existing account, test takers can register for a test.

**3**

## **Register for CAEL**

During registration test takers select the country, test type, region, and city in which they will take the CAEL Test. Test takers can then choose an available testing date and, if applicable, test centre.

**4**

## **Choose the identification to provide**

Test takers can choose the type of personal identification that they will bring to the test centre or show to the online proctor.

**5**

## **Confirm information and payment option**

Test takers can pay via credit card online, or submit a paper test registration form through the mail with an alternative form of payment.

# Accessing Test Results

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Test takers can easily access their CAEL results online. Test results are available in just 8 business days after the CAEL Test has been completed. For test takers applying to a number of institutions, CAEL results are sent directly to the institution, and test takers can select up to 5 institutions to receive their scores at no extra cost. With the CAEL Scores and Identity Verification System, institutions can directly verify test taker scores, ensuring the safe and accurate transmission of test taker scores to their institutions of choice.



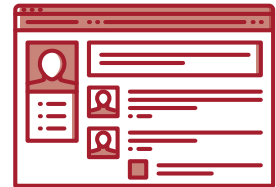
## Direct to Institutions

Test takers select the organizations that will receive CAEL scores during test registration



## Updates via Email

Test takers will receive test day confirmations and score results via email



## Account Dashboard

Test takers can sign into their accounts at [cael.ca](http://cael.ca) to see their results

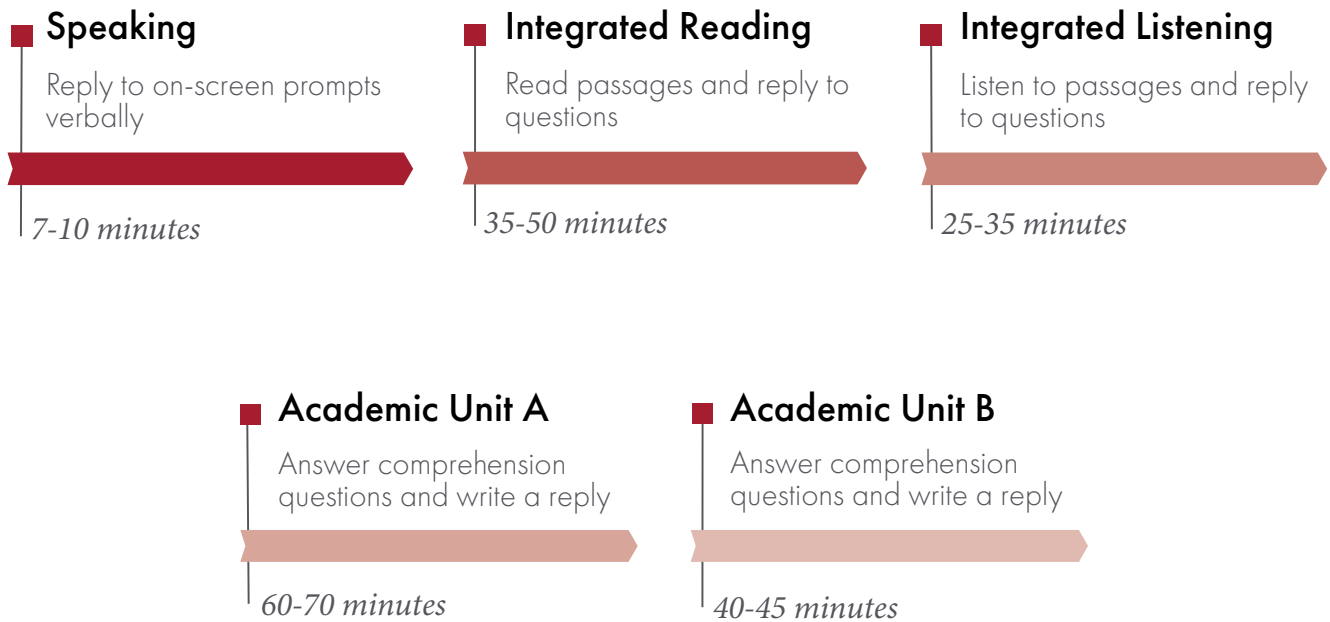


# CAEL Test Format

CAEL assesses English language proficiency in an academic context. Test takers receive scores for the Speaking, Listening, Reading, and Writing components, as well as an overall score.

The test includes activities that students engage in during post-secondary study. The topics and tasks in the test are taken from first-year university courses. Some of these tasks will require test takers to use what they have read and listened to in order to answer a question by speaking or writing their response.

CAEL is fully computer delivered, providing test takers the opportunity to complete all test components in one sitting. The total test time for CAEL is approximately 3.5 hours, and the test fee is \$280 CAD + tax (international test fees may vary).



# CAEL Components

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## Part 1: Speaking

In Part 1, there are three Speaking tasks, each on a different topic:

- ✔ Task 1 & 2: Test takers will discuss various aspects of educational plans or experiences and discuss other topics applicable to academic study.
- ✔ Task 3: Test takers will describe and draw conclusions about a visual image, such as a chart or graph.

Test takers' responses to Part 1 speaking questions are evaluated on the content of their response, the accuracy of their language, and their ability to reference details in a visual image (if present).

## Part 2: Integrated Reading

In Part 2, there are two types of reading passages, each followed by a set of comprehension questions. The passages resemble the types of texts students might encounter during their first year at a college or university. The comprehension questions assess test takers' abilities to:

- ✔ Comprehend the general meaning of the passage
- ✔ Identify specific information in the passage
- ✔ Make inferences based on information in the passage

In the final task of Part 2, test takers respond to one speaking question that is answered using material from one of the reading passages.

Test takers' responses to the reading comprehension questions are scored as correct or incorrect. Test takers' spoken responses are evaluated on the content of their response, the accuracy of their language, and their use of source material.

# CAEL Components

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## Part 3: Integrated Listening

In Part 3, there are two types of listening passages, each followed by a set of comprehension questions. The content of the listening passages resemble the types of lectures, orientation activities, or academic event announcements students might encounter during their first year at a college or university. The comprehension questions assess test takers' abilities to:

- ✔ Comprehend the general meaning of the passage
- ✔ Identify specific information in the passage
- ✔ Make inferences based on information in the passage

In the final task of Part 3, test takers respond to one speaking question that is answered using material from one of the listening passages.

Test takers' responses to the listening comprehension questions are scored as correct or incorrect. Test takers' spoken responses are evaluated on the content of their response, the accuracy of their language, and their use of source material.

## Part 4: Academic Unit A

There are three sections in Part 4, each of which is about an aspect of the same academic topic:

- ✔ One reading passage with comprehension questions
- ✔ One listening passage with comprehension questions
- ✔ One writing question requiring an extended response, using material from both the reading passage and the listening passage.

## Part 5: Academic Unit B

There are three sections in Part 5, each of which is about an aspect of the same academic topic. The topic in Part 5 is different than the topic test takers encounter in Part 4.

- ✔ One reading passage with comprehension questions
- ✔ One listening passage with comprehension questions
- ✔ One writing question requiring a short response, using material from the reading passage or the listening passage.

In Part 4 and Part 5, test takers' responses to the reading and listening comprehension questions are scored as correct or incorrect. Test takers' written responses are evaluated on the content of their language, the accuracy of their language, and their use of source materials.



# CAEL Band Scores

After completing CAEL, test takers receive a score report that details individual English proficiency scores for the Speaking, Reading, Listening, and Writing components as well as an overall score. CAEL scores are reported on a scale from 10 to 90, with accompanying descriptors of what this performance represents. The overall score is calculated as an equally weighted average of the four component scores rounded to the nearest ten-point interval.

CAEL Score	CAEL Band Descriptor
80–90	<b>Expert:</b> Demonstrates a high level of competence, accuracy, and effectiveness in academic/professional settings
70	<b>Adept:</b> Uses generally accurate language in most settings; some limitations in flexibility are evident
60	<b>Advanced:</b> Displays competence in academic or professional settings
50	<b>High Intermediate:</b> Exhibits some competence in academic or professional settings; communication may break down in places
40	<b>Intermediate:</b> Demonstrates some ability to comprehend and articulate complex ideas and arguments typical of academic or professional settings
30	<b>High Beginner:</b> Expresses basic ideas about familiar topics in routine settings
10–20	<b>Low Beginner:</b> Communicates with limited ability

Accepted CAEL score range

## Sample Score Requirements

Institution	Required Score
University of Manitoba	CAEL 60, IELTS 6.5
Western University	CAEL 60, IELTS 6.5
University of Toronto	CAEL 70, IELTS 6.5
McGill University	CAEL 70, IELTS 6.5
Conestoga College	CAEL 70, IELTS 6.5
George Brown College	CAEL 60, IELTS 6.0
Langara College	CAEL 60, IELTS 6.5
Southern Alberta Institute of Technology	CAEL 60, IELTS 6.0

# CAEL Scoring

## Reading Tasks

Band Score	Reading Score / 36
90	31-36
80	29-31
70	26-29
60	22-27
50	20-24
40	15-20
30	11-15
20	9-13
10	0-9

Parts 2-5 of CAEL include multiple Short and Long Reading sections that add up to a total of approximately 36 scored Reading questions. Test takers should answer every question, and guess if they have to. Reading questions are computer-scored, and questions that are left blank are scored as incorrect.

## Listening Tasks

Band Score	Listening Score / 36
90	30-36
80	26-29
70	21-26
60	18-22
50	14-19
40	11-15
30	8-12
20	7-10
10	0-7

Parts 3-5 of CAEL include multiple Short and Long Listening sections that add up to a total of approximately 36 scored Listening questions. Test takers should answer every question, and guess if they have to. Listening questions are computer-scored, and questions that are left blank are scored as incorrect.

## Notes on Reading and Listening:

In addition to the scored Reading and Listening parts, each CAEL Test includes some unscored content in the form of complete Long and Short Reading and/or Listening parts. Unscored content appears in Parts 2 and 3 of the test only. It is not identified as unscored, as it is being field tested for quality before potentially being used as scored content. Test takers should not worry about whether a particular Reading or Listening part is scored or not. They should simply do their best on all test content.

The numerical overlap in some places on the Reading and Listening score charts is due to score equating: the process of correcting final scores for slight variations in difficulty between test forms. For example, if one test taker correctly answers 22 questions on a slightly easier form and another correctly answers 22 questions on a comparatively more challenging form, score equating will correct for the disparity in form difficulty. In this way, we ensure that the test taker's Band score reflects their language proficiency and not the difficulty of the questions they received.

## Speaking Tasks

CAEL includes 5 Speaking tasks. Speaking tasks are scored by thoroughly trained and closely monitored human raters, with at least 4 raters contributing to the determination of each test taker's Speaking Band score. The following checklists outline important elements that Speaking raters listen for. The points in the checklist on the left apply to all 5 tasks; those on the right apply only to the task specified in the heading.

Delivery Skills
1. Does the speaker speak at a good volume (not too softly, too loudly)?
2. Does the speaker speak clearly with minimal pausing and hesitations?
3. Does the speaker speak at a good speed (not too fast, not too slow)?
4. Does the speaker use appropriate rhythm, pronunciation, and intonation patterns?
Accuracy of Language
5. Does the speaker use a variety of words and phrases?
6. Does the speaker use vocabulary that is suitable and precise?
7. Does the speaker speak in complete sentences?
8. Does the speaker use a variety of sentence structures?
9. Does the speaker use appropriate linking words and phrases?
Content of Response
10. Does the speaker clearly state his or her main idea?
11. Does the speaker provide specific details and examples to support their response?
12. Does the speaker remain on topic?
13. Is the speaker's tone appropriate for the social context of the task?
14. Is the response well organized and easy to follow?
15. Does the speaker avoid repeating ideas?
16. Does the speaker conclude with an appropriate closing remark?
Task Fulfillment
17. Does the speaker speak for the entire time?
18. Does the speaker's response fully answer the question?

Speaking on a Visual
1. Does the speaker describe and/or explain the graph accurately?
2. Does the speaker identify general trends?
3. Does the speaker draw conclusions that are realistic and based on graph data?

Speaking on the Long Reading
1. Does the speaker use information from the Reading passage to support and develop their ideas?
2. Does the speaker use information from the Reading passage that is relevant to the Speaking question?
3. Is the speaker able to paraphrase information rather than repeat words or phrases from the Reading passage?

Speaking on the Long Listening
1. Does the speaker use information from the Listening passage to support and develop their ideas?
2. Does the speaker use information from the Listening passage that is relevant to the Speaking question?
3. Is the speaker able to paraphrase information rather than repeat words or phrases from the Listening passage?



## Writing Tasks

CAEL includes 2 Writing tasks. Writing tasks are scored by thoroughly trained and closely monitored human raters, with at least 4 raters contributing to the determination of each test taker's Writing Band score. The following checklists outline important elements that Writing raters look for in the Long and Short Writing tasks.

### Long Writing

Content
1. Does the writer remain on topic?
2. Does the writer use specific details and examples to support ideas?
3. Is the writer's viewpoint clearly expressed?
4. Does the writer fully answer the question(s)?
5. Is the length sufficient to provide a fully developed response?
6. Does the writer avoid repeating ideas?
7. Does the writer use information from the Reading section to support and develop ideas?
8. Does the writer use information from the Listening section to support and develop ideas?
9. Does the writer use information from the Reading and Listening sections in a balanced way?
10. Is the writer able to restate ideas in his or her own words?
Organization
11. Does the response have an introductory statement?
12. Are logical transitions (furthermore, in addition, etc.) used to link ideas?
13. Is the response well organized and easy to follow?
14. Does the response have appropriate paragraphing?
Language Use
15. Do errors in spelling and usage impede comprehension?
16. Do grammatical structures (verb tense, subject-verb agreement, articles, etc.) support meaning?
17. Is a variety of sentence types used?
18. Does the writer avoid repetition by using a range of vocabulary?
19. Is vocabulary and tone suitable for an academic context?

### Short Writing

Content
1. Does the writer remain on topic?
2. Does the writer use specific details and examples to support ideas?
3. Does the writer fully answer the question(s)?
4. Is the passage an appropriate length required by the task?
5. Does the writer use information from the Reading section or the Listening section to support ideas?
6. Is the writer able to restate ideas in his or her own words?
Organization
7. Does the passage have an opening statement?
8. Are appropriate transitions used to link ideas?
9. Is there a logical flow of ideas?
Language Use
10. Do spelling mistakes impede comprehension?
11. Do grammatical structures (verb tense, subject-verb agreement, articles, etc.) support meaning?
12. Is a variety of sentence types used?
13. Does the writer avoid repetition by using a range of vocabulary?
14. Is vocabulary and tone suitable for an academic context?

# Accepting Institutions

Acadia University  
Acsenda School of Management  
Alberta College of Art & Design  
Alexander College  
Algoma University  
Algonquin College  
Ambrose University  
Ashton College  
Assiniboine Community College  
Athabasca University  
Bishop's University  
Bow Valley College  
Brandon University  
Brescia University College  
Briercrest College and Seminary  
Brighton College  
British Columbia Institute of Technology  
Brock University  
Burman University  
Cambrian College  
Camosun College  
Campion College  
Canadian Business College  
Canadian College  
Canadian College of Health Science and Technology  
Canadian College of Naturopathic Medicine  
Canadian Health Care Academy  
Canadian Mennonite University  
Canadore College  
Cape Breton University  
Capilano University  
Carleton University  
Carlton Trail College  
Centennial College  
Central Helicopter Training Academy  
Coast Mountain College  
College of New Caledonia  
College of the Rockies  
College of Veterinarians of British Columbia  
College of Veterinarians of Ontario  
Columbia College  
Concordia University  
Concordia University of Edmonton  
Conestoga College  
Confederation College  
Coquitlam College  
Corpus Christi College  
Crandall University  
Cumberland College  
Cypress College  
Dalhousie University  
Douglas College  
Durham College  
Eastern College  
Emily Carr Institute of Art and Design  
Fairleigh Dickinson University  
Fanshawe College  
First Nations University of Canada  
Fleming College  
Gateway College  
George Brown College  
Georgian College  
Grandesco College  
Great Lakes Helicopter Corp.  
Great Plains College  
Helicopters Canada – Flight Training School  
Holland College  
Horizon College & Seminary  
Humber College  
Huron at Western  
IH Career College  
Imperial Hotel Management College  
Kemptville College  
Keyano College  
Keyin College  
KLC College  
Kwantlen Polytechnic University  
Lakehead University  
Lakeland College  
Langara College  
Laurentian University  
Lethbridge College  
Loyalist College  
Luther College  
MacEwan University  
Makami College Inc.  
Manitoba Institute of Trades and Technology  
McGill University  
McKenzie College School of Art & Design  
McMaster University  
Medicine Hat College  
Memorial University of Newfoundland  
Menno Simons College  
Metropolitan Community College  
Mohawk College  
Mount Allison University  
Mount Royal University  
Mount Saint Vincent University  
New Brunswick Community College  
Newman Theological College  
Niagara College  
Nipissing University  
NorQuest College  
North Island College  
North West College  
Northern Alberta Institute of Technology  
Northern Lakes College  
Northern Lights College  
Nova Scotia Community College  
NSCAD University  
OCAD University  
Okanagan College  
Olds College  
Oulton College  
Pacific Coast Community College  
Pacific Coast University for Workplace Health Sciences  
Parkland College  
Pharma-Medical Science College of Canada  
Portage College  
Providence University College and Theological Seminary  
Protege School  
Queen's University  
Red Deer College  
Red River College  
Redeemer University College  
Renison University College  
Rhodes Wellness College  
Royal Roads University  
Ryerson University  
Saint Elizabeth Health Career Colleges  
Saint Mary's University  
Saint Paul University  
Saskatchewan Polytechnic  
Saskatoon Business College Ltd.  
Sault College  
Selkirk College  
Seneca College of Applied Arts and Technology  
Sheridan College  
Simon Fraser University  
Southeast College  
Southern Alberta Institute of Technology  
Sprott Shaw College  
St. Clair College  
St. Francis Xavier University  
St. Jerome's University  
St. Lawrence College  
St. Mary's University  
St. Peter's College  
St. Stephen's College  
St. Thomas Flight Centre  
St. Thomas More College  
St. Thomas University  
Stanford International College of Business and Technology  
The King's University College  
Thompson Rivers University  
Trent University  
Trinity Western University  
triOS College  
UBC Vantage College  
University Canada West  
University of Alberta  
University of British Columbia  
University of Calgary  
University of Guelph  
University of King's College  
University of Lethbridge  
University of Manitoba  
University of New Brunswick  
University of Northern British Columbia  
University of Ontario Institute of Technology  
University of Ottawa  
University of Prince Edward Island  
University of Regina  
University of Saskatchewan  
University of St. Michael's College  
University of Sudbury  
University of the Fraser Valley  
University of Toronto  
University of Victoria  
University of Waterloo  
University of Windsor  
University of Winnipeg  
Vancouver Community College  
Vancouver Island University  
Victoria University  
Western Community College  
Western University  
Western University - Ivey Business School  
Westminster College  
Wholistic Health Training & Research Centre  
Wilfrid Laurier University  
York University  
Yorkville University

For a complete list of accepting institutions, visit [cael.ca/take-cael/score-users](https://cael.ca/take-cael/score-users)

# CAEL Scores and Identity Verification System (SIVS)

The CAEL Scores and Identity Verification System (SIVS) is a simple and fast way for organizations to verify an individual's CAEL scores and identity, and provides administrative personnel with an effective tool for score verification.

The CAEL SIVS allows for organizations to directly verify an individual's scores with the CAEL Office, without relying on mailed, paper score reports.

In addition, the CAEL SIVS also allows organizations to subscribe to the Bulk Scores Download feature, which allows for organizations to automatically receive scores to that institution.

## Sample Score Report

The screenshot displays the CAEL SIVS web interface. On the left is a navigation menu with options: MANAGE USERS, VERIFY SCORES, BULK SCORES, and ACTIVITY LOG. The main content area is titled 'Verify Cael Scores' and contains a form with fields for 'Registration Number' and 'PIN'. Below the form is a note: 'The Registration Number and PIN can be found on the CAEL Official Score Report.' Underneath is the 'Identity Information' section, which lists details for Jane Smith, including her date of birth, signature, picture, scanned documents, and a voice sample player.

On the right, a sample 'CAEL OFFICIAL SCORE REPORT' is shown. It includes a photo of Jane Smith and the following information:

Last Name	SMITH
First Name(s)	JANE
Date of Birth	May 31, 1989
Registration Number	123456
PIN	654321
Test Date	April 14, 2018
Test Location	Saint John College - UNB - Saint John
Test Delivery	Computer Edition
Score Validity Period	Valid: 4/14/2018 to 4/14/2020

Sub-test Results	
Reading	60
Listening	70
Writing	50
Speaking	50

Overall Band Score	
60	
The overall score is calculated by taking the average of the total of the scores from the four sub-tests. Overall scores are reported to the nearest band.	

**Overall CAEL Band Descriptors**

80-90	Expert: Demonstrates a level of competence, accuracy, and effectiveness in academic/professional settings.
70	Adept: Uses generally accurate language in most settings.



# CAEL Resource Pack for Teachers

The CAEL Resource Pack for Teachers is a free resource that guides instructors in the use of the free CAEL Sample Test in the classroom. It includes:

- 5 detailed 2-hour lesson plans
- all classroom resources and worksheets

Access the Resource Pack for Teachers [here](#).

## Lesson 4

TIME: 2 hours

**TOPIC**

1. Overview of Writing
2. Writing Checklist
3. Overview of Part 4
4. Part 4: Long Reading and
5. Part 4: Long Writing – Pra
6. Sample Responses (Opti
7. Homework

**Before Class:**

- Prepare classroom reso
- Print sufficient copies o
- If using the paper optio
- Note that the audio for [www.cael.ca/cael-ce-pr](http://www.cael.ca/cael-ce-pr)

**1. Overview of Writing (5**

Introduce lesson by discussing th

Project **Resource 4B** and discuss t

- The Writing question, as w
- Point out the butto
- test takers may use

1 | CAEL CE Resource Pack for Teache  
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### Overview of Part 4: Academic Unit A

LEARNING OUTCOMES

By the end of the class, students will be able to:

- Describe the overall format and scoring of the Writing component;
- Describe the format and scoring of Long Writing;

Lesson 1    Resource 1K    Vocabulary Journal (page 1)

Date: \_\_\_\_\_

Complete the chart below by filling in the blanks with words you've recently learned. For each word, write its definition and an example sentence in which the word is used. Then, list some synonyms (words with similar meanings) and antonyms (words with opposite meanings) of the word.

Word 1:	Definition:	Example sentence:	Synonyms:	Antonyms:
Word 2:	Definition:	Example sentence:	Synonyms:	Antonyms:
Word 3:	Definition:	Example sentence:	Synonyms:	Antonyms:
Word 4:	Definition:	Example sentence:	Synonyms:	Antonyms:
Word 5:	Definition:	Example sentence:	Synonyms:	Antonyms:

Lesson 1    Resource 1I    Additional Practice

**Part 1: Independent Speaking, Type A**

1. Are you planning on volunteering for any organizations on campus? What sort of activities would you most likely volunteer for and why?
2. What are your strategies for keeping your academic workload under control? What are your most useful study habits and why?

**Part 1: Independent Speaking, Type B**

1. What are some advantages and disadvantages to choosing an academic major immediately, instead of waiting a year or two? Which do you think would be best for you and why?
2. Is it better to focus only on academic studies, or is it better to seek a balance between social and academic life on campus? Which do you think would be best for you and why?

**Part 1: Speaking on a Visual**

Industry	2004	2006	2008
Forestry	~40,000	~38,000	~30,000
Coal Mining	~18,000	~12,000	~18,000
Residential Construction Projects	~28,000	~25,000	~30,000

Source: Statistics Canada

This chart shows the energy use in Canada for three different industries, from 2004 to 2008. Summarize the information for your professor. What conclusions can you draw?

# CAEL Instructor Training

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Prometric offers recorded, self-directed instructor training to all interested teachers at no cost. Training is offered monthly; the schedule and registration links are available [here](#). Please note that it is necessary to create a CAEL account prior to registration.

## Level 1

CAEL Instructor Training is a video-based course that covers a variety of CAEL topics, with a short comprehension quiz at the end of each video. The videos comprise about 3.5 hours of material and can be watched at the instructor's convenience over a two-week period. The training includes:

- a thorough overview of the CAEL Test and a description of each question type
- scoring information
- skills and strategies for test takers
- discussion of resources available to test takers and instructors
- analysis of sample Writing and Speaking responses

Instructors who complete the training in full receive a Certificate of Completion and a PDF Instructor Training Manual.

## Level 2

Level 2 training is a self-directed, text-based course covering roughly 10 hours of material to be completed at the instructor's own pace over a three-week period. It has been designed for experienced teachers with a firm grasp of the CAEL Test and highly advanced fluency in English. Quizzes and reflection exercises are integrated into the modules. This training includes:

- language learning strategies for each part of the test
- detailed discussion of academic English skills that are key to success both in CAEL and in academic life
- sample Reading and Listening questions
- sample Speaking and Writing responses with analysis
- activity ideas and lists of useful resources for instructors and learners

Instructors who complete the training in full receive a Certificate of Completion.

Note that the Level 1 training is a prerequisite for Level 2 registration.

# CAEL Network

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The CAEL Network is a partnership program designed to support large-scale prep providers, such as language schools and tutoring companies. While individual instructors are not eligible to join, those whose employers meet the application criteria are encouraged to bring the Network to the attention of their institution.

CAEL Network member benefits include:

- exclusive pricing and discounts on CAEL study materials
- access to Prometric branding and marketing materials
- access to the 100-hour CAEL Preparation Program curriculum, including detailed lesson plans and classroom resources

Click [here](#) to learn more about the CAEL Network application process and admission criteria.





# Test Research

Prometric emphasizes research-led assessment design. Working Papers, Test Reports, and Research Blogs present the findings from research, validity evidence for the CAEL Test, and guidance on how to interpret test scores. For a complete list of research publications, conference presentations, working papers, and more, visit [paragontesting.ca/research](http://paragontesting.ca/research).

## Research Publications



PARAGON RESEARCH BLOG: CONTEXT

October 5, 2018

Paragon Research Blog:  
Context



ACHIEVING FAIRNESS IN DEVELOPING  
CONTENT FOR STANDARDIZED LANGUAGE  
TESTS

Paragon Research Blog: Achieving  
Fairness in Developing Content for  
Standardized Language Tests

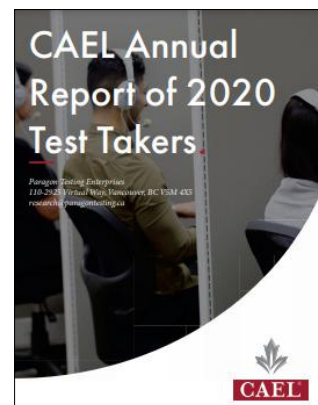


UNDERSTANDING TEST RESPONSE  
PROCESS: A STUDY OF TEST-TAKING  
STRATEGIES IN A READING

Paragon Research Blog:  
Understanding Test Response Process:  
A Study of Test-Taking Strategies in a  
Reading Comprehension Test



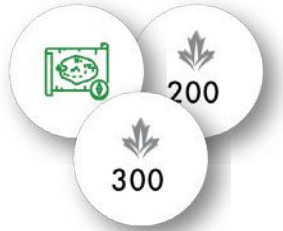
Linking CAEL CE Scores to  
IELTS – Academic Scores: Full Report



CAEL Annual Report of  
2020 Test Takers

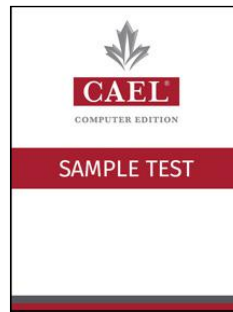
# Official CAEL Prep Resources

## Free Resources



### CAEL Webinars

7 live, interactive lessons that cover test content, prep strategies, scoring, and sample responses. Register [here](#). Recordings available on YouTube [here](#).



### 2 Free CAEL Sample Tests

2 complete online sample tests with answer key and Listening transcripts, available [here](#)



### CAEL Live

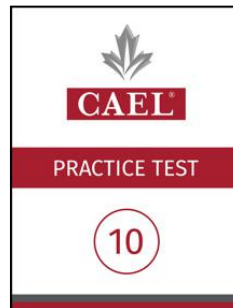
YouTube livestreams covering a wide range of CAEL topics, from response analysis and test prep to being an international student in Canada. Subscribe and access the episode playlist [here](#).

## Paid Products



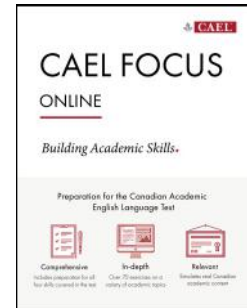
### CAEL Accelerate

A self-directed online course that includes over 50 instructional videos on CAEL skills and strategies, plus quizzes, PDF downloads, and the content of a complete practice test



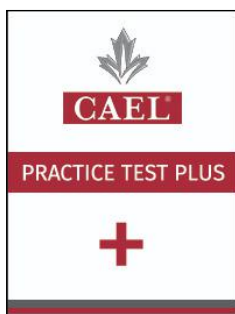
### CAEL Practice Tests

Complete online tests with Listening transcripts, record and playback options for Speaking responses, and detailed answer keys



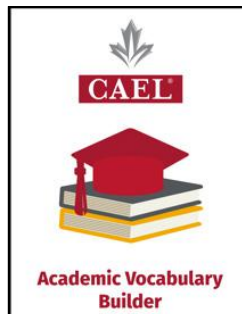
### CAEL Focus: Building Academic Skills - Online

Thorough lessons on a wide range of CAEL and academic English topics, 70+ interactive activities, practice questions, and detailed answer keys



### CAEL Practice Test Plus

A self-directed online course that includes 30+ activities covering a range of CAEL topics and skills, PDF downloads, and the content of one complete practice test



### Academic Vocabulary Builder

An online program that introduces 50 commonly used academic vocabulary items, with videos on pronunciation and usage, quizzes, and practice activities.

For pricing, availability, and additional information, please [visit our online store](#)



# Contact Us

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Visit [cael.ca](https://cael.ca) to learn more about Canada's leading academic English language test, or email [info@cael.ca](mailto:info@cael.ca) for more information.

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